

GOVERNMENT AIZAWL COLLEGE

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HOSTEL
RULES & REGULATION – 2023

MANAGEMENT OF HOSTEL

1. Hostel warden will be appointed by the Hostel Committee.
2. Tenure of the Hostel Warden will be 1 year unless replaced by the Hostel Committee.
3. Honorarium of the warden will be decided by the Hostel committee
4. Warden will supervise the overall functioning of the hostel
5. Warden will appoint the Monitor and Assistant Monitor among the Hostellers.
6. Detailed Hostel routine/ rules will be decided by the Warden in consultation with the Hostel Committee.

ADMISSION

1. Application for admission to the Hostel shall be submitted to the Hostel committee through prescribed forms.
2. The procedure of admission and selection of candidates will be as per the decision of the Committee.

HOSTEL FEES

Hostellers are required to pay the following fees at the time of admission (for one academic year)

a) Admission fee	– Rs. 1000.00
b) Room Rent	– Rs. 2400.00
c) Establishment	– Rs. 1000.00
d) Medical Fee	– Rs. 600.00

Total – Rs. **5000.00**

Fees once paid cannot be refunded.

e) Caution Deposit of Rs 1000.00 should be deposited at the time of admission which may be refunded at the end of the course. Those who are expelled from the Hostel Shall not claim for refund of the Caution Deposit.

f) Maintenance fee (Water/Electricity etc) of Rs 500.00 will be collected monthly.

HOSTEL SESSION:

3. The Hostel session shall be the same as the College academic session (July – June).
4. The Hostel will be opened 3 days ahead of the opening of the College/Commencement of classes.
5. The Hostel will be closed after 3 days from the completion of the Final Examination or winter vacation or as notified from time to time

RULES AND REGULATION

All the students who are staying in the hostel are required to follow the following rules and regulations of the hostels.

1. Smoking, alcohol and narcotic consumption and gambling in any form are strictly prohibited in and around the hostel premises. Strict action will be taken against offenders.

2. Students must keep the campus and room clean. Defacing walls, equipment, furniture, etc. is strictly prohibited.
3. Students are not allowed to use electric stoves, heaters etc. in rooms except in designated places.
4. Students must turn off all the electrical equipment and light before leaving their rooms.
5. All lights must be switched off before 11 pm in the rooms. Only study lamps are permitted
6. Students are not allowed to organize any group activities in their rooms.
7. Visitors are allowed only in visiting room during visiting hours. Visitors are not allowed beyond the visiting area. No outside students/guests will be allowed inside the room/hostel.
8. Food will be served only in the designated place and only during the specified timings.
9. Any complaints regarding electric equipment, plumbing etc are to be reported to the competent authority.

10. Students should not shift furniture to other places.
11. Students should take prior permission from the principal/warden to arrange programs in the hostel.
12. Hostel accommodation admission will be cancelled if college admission is cancelled by the student.
13. No student shall leave the hostel without prior permission of the hostel warden.
14. All students are expected to be in the hostel before 7 pm (8 pm on Saturday and Sunday)
15. Ragging is strictly prohibited. If anyone is found guilty, he/she will be punished/ expelled/ suspended from the institution.
16. Students during their stay in the hostel will be governed by the hostel rules and regulations.

DISCIPLINE AND ACTION

The Hostel Committee shall take up any disciplinary issues of the Hostellers. The Committee shall deal with cases of undisciplined boarders and can take action to the extent of expulsion from the Hostel and the college.

MESS RULES

1. Mess will be managed by the Mess Manager who will be appointed by the Warden among hostellers.
2. Hosteller will contribute a Mess fee on a need base.
3. Meal and Tea are not allowed to be served in the Hostel room except to the ailing boarder.
4. Any other matter pertaining to Mess, not specifically mentioned above will be decided by the Warden.

MONITOR & ASSISTANT MONITOR

1. Monitor and Assistant Monitor shall be appointed by the Warden for a term of one academic session. The Monitor shall assist the Warden in the function of the Hostel and also in the maintenance of discipline in the Hostel.
2. The Assistant Monitor shall assist the Monitor and take responsibility during his/her absence.
3. The Monitor shall keep the attendance record of the hostellers and shall call the roll at the time fixed by the Warden.

FACILITIES

1. Every hosteller is entitled to the following furniture:
 - a) Chair - 1 no.
 - b) Bed - 1 no.
 - c) Table - 1 no.
 - d) Shelf - 1 no.
 - e) Mattress - 1 no.

2. Every hosteller may avail and utilize the sports facilities available in the Campus, provided that he did not violate the time specified for such activities.

Sd/-

(Dr. LALSANGZUALA KHIANGTE)

Chairman

Sd/-

(Dr. K. VANRAMMAWIA)

Secretary

HOSTEL COMMITTEE