

GAC NAAC ASSESMENT

CRITERIA WISE PERFORMANCE

Criteria marked in **Green** refers to **Good performance**.

Criteria marked in **Blue** refers to **Moderate performance**

Criteria marked in **Red** refers to **poor performance**

CRITERION 1 - CURRICULAR ASPECTS

1.1 Curricular Planning and Implementation

- (a) The Institution ensures effective curriculum delivery through a well planned and documented process
- (b) The institution adheres to the academic calendar including for the conduct of CIE
- (c) Teachers participation to curriculum development and assessment of the affiliating University/ academic bodies.

1.2 Academic Flexibility

- (a) Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented
- (b) Number of Add on /Certificate programs offered during the last five years
- (c) Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

1.3 Curriculum Enrichment

- (a) Average percentage of courses that include experiential learning through project work/field work/internship during last five years
- (b) Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

1.4 Feedback System

- a) Students b) Teachers c) Employers d) Alumni

CRITERION 2 - TEACHING-LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

- (a) Average Enrolment percentage
- (b) Number of sanctioned seats
- (c) Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy)

2.2 Catering to Student Diversity

- (a) The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners
- (b) Student- Full time teacher ratio

2.3 Teaching- Learning Process

- (a) Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
- (b) Teachers use ICT enabled tools for effective teaching-learning process.
- (c) Ratio of students to mentor for academic and other related issues

2.4 Teacher Profile and Quality

- (a) Average percentage of full time teachers against sanctioned posts during the last five years
- (b) Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years
- (c) Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

2.5 Evaluation Process and Reforms

- (a) Mechanism of internal assessment is transparent and robust in terms of frequency and mode
- (b) Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

2.6 Student Performance and Learning Outcomes

- (a) Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.
- (b) Attainment of programme outcomes and course outcomes are evaluated by the institution.
- (c) Average pass percentage of Students
- (d) Total number of final year students who appeared for the university examination year-wise

2.7 Student Satisfaction Survey

- (a) Online student satisfaction survey regarding teaching learning process

CRITERION 3 - RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

- (a) Grants received from Government and non-governmental agencies for research projects / endowments in the institution
- (b) Total Grants from Government and non-governmental agencies for research projects / endowments in the institution
- (c) number of departments having Research projects funded by government and non government agencies
- (d) Number of departments offering academic programmes
- (e) Number of Seminars/conferences/workshops conducted by the institution

3.2 Research Publications and Awards

- (a) Number of papers published per teacher in the Journals notified on UGC website
- (b) Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher

3.3 Extension Activities

- (a) Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof
- (b) Number of awards and recognitions received for extension activities from government/ government recognised bodies
- (c) Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies
- (d) Average percentage of students participating in extension activities

3.4 Collaboration

(a) The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc

(b) Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc.

CRITERION 4 - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

- (a) The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc
- (b) The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.
- (c) Percentage of classrooms and seminar halls with ICT- enabled facilities -smart class, LMS, etc.
- (d) Average percentage of expenditure, excluding salary for infrastructure augmentation

4.2 Library as a Learning Resource

- (a) Library is automated using Integrated Library Management System (ILMS)
- (b) The institution has subscription for e-resources
- (c) Annual expenditure for purchase of books/e-books and subscription to journals/ejournals.
- (d) usage of library by teachers and students (foot falls and login data for online access)

4.3 IT Infrastructure

- (a) Institution frequently updates its IT facilities including Wi-Fi
- (b) Student - Computer ratio
- (c) Bandwidth of internet connection in the Institution

4.4 Maintenance of Campus Infrastructure

- (a) Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise
- (b) There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc

CRITERION 5 - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

(a) Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

(b) Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

(c) Capacity building and skills enhancement initiatives taken by the institution like
1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

(d) Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

(e) The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

5.2 Student Progression

(a) Number of outgoing students placed

(b) Number of outgoing student progressing to higher education.

(c) Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations)

(d) Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations)

5.3 Student Participation and Activities

(a) Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one)

(b) Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

(c) Number of sports and cultural events/competitions in which students of the Institution participated year-wise

5.4 Alumni Engagement

(a) There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support service

(b) Alumni contribution during the last five years (INR in lakhs)

CRITERION 6 - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

(a) The governance of the institution is reflective of and in tune with the vision and mission of the institution

(b) The effective leadership is visible in various institutional practices such as decentralization and participative management

6.2 Strategy Development and Deployment

(a) The institutional Strategic / Perspective plan is effectively deployed

(b) The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

(c) Implementation of e-governance in areas of operation 1.Administration 2.Finance and Accounts 3.Student Admission and Support

6.3 Faculty Empowerment Strategies

(a) The institution has effective welfare measures for teaching and non-teaching staff

(b) Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five year

(c) Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

(d) Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

(e) 5 Institutions Performance Appraisal System for teaching and non-teaching staffs

6.4 Financial Management and Resource Mobilization

- (a)** Institution conducts internal and external financial audits regularly
- (b)** Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)
- (c)** Institutional strategies for mobilisation of funds and the optimal utilisation of resources

6.5 Internal Quality Assurance System

- (a)** Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
- (b)** The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities
- (c)** Quality assurance initiatives of the institution include: 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements 2.Collaborative quality initiatives with other institution(s) 3.Participation in NIRF 4.any other quality audit recognized by state, national or international agencies (ISO, NBA)

CRITERION 7 - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 Institutional Values and Social Responsibilities

(a) 1 Measures initiated by the Institution for the promotion of gender equity

(b) The Institution has facilities for alternate sources of energy and energy conservation measures
1.Solar energy 2.Biogas plant 3.Wheeling to the Grid 4.Sensor-based energy conservation 5.Use of LED bulbs/ power efficient equipment

(c) Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

(d) Water conservation facilities available in the Institution: 1.Rain water harvesting 2.Borewell /Open well recharge 3.Construction of tanks and bunds 4.Waste water recycling 5.Maintenance of water bodies and distribution system in the campus

(e) Green campus initiatives include: 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants

(f) Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives: 1.Green audit 2.Energy audit 3.Environment audit 4.Clean and green campus recognitions / awards 5.Beyond the campus environmental promotion activities

(g) The Institution has disabled-friendly, barrier free environment - 1.Built environment with ramps/lifts for easy access to classrooms. 2.Divyangjan friendly washrooms 3.Signage including tactile path, lights, display boards and signposts 4.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

(h) the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities

(i) Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

(k) The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. 1.The Code of Conduct is displayed on the website 2.There is a committee to monitor adherence to the Code of Conduct 3.Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4.Annual awareness programmes on Code of Conduct are organized

(l) Institution celebrates / organizes national and international commemorative days, events and festivals

7.2 Best Practices

(a) two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

7.3 Institutional Distinctiveness