



## **CIVIL SERVICE ASPIRANTS CLUB GOVERNMENT AIZAWL COLLEGE COSTITUITION**

*In pursuance of the decision of the Students' Support & Progression Cell and Career Counselling & Placement Cell, the 'Civil Service Aspirants Club, Government Aizawl College' was formally formed on 27.01.2020. The Constitution of Civil Service Aspirants Club, Government Aizawl College came into force on 09.10.2021*

### **PREAMBLE**

**We, the member of the CSAC, to fully realize our purpose, do hereby adopt and establish this Constitution on the first day of October, 2021 as the guiding principle of our club.**

### **ARTICLE I**

#### **CLUB**

Section 1. Name: The name of this Club shall be Civil Service Aspirants Club, Government Aizawl College, hereafter referred to as CSAC, GAC.

Section 2. Motto: "Aspire and Achieve".

Section 3. Club Rising Day: The Club Rising Day shall be observed on 27<sup>th</sup> January.

## **ARTICLE II**

### **AIMS AND OBJECTIVES**

Section 1. To guide and assist the students of Government Aizawl College who shows interest in facing Competitive Examinations conducted by the MPSC and UPSC.

Section 2. To help and provide the club members with information and resources in their preparation of Civil Service Examination.

Section 3. To facilitate the development of competitiveness among the aspirants and assist them to exceed their potential so that there shall be as much as possible successful aspirants from Government Aizawl College.

## **ARTICLE III**

### **MEMBERSHIP**

Section 1. All the students of Government Aizawl College shall be eligible for the member of CSAC.

Section 2. A membership fees of Rs.20 shall be paid for three Academic Session.

## **ARTICLE IV**

### **CLUB OFFICE BEARERS**

Section 1. The following are the Office Bearers:

- A. Leader.
- B. Assistant Leader.
- C. Secretary.
- D. Assistant Secretary.
- E. Treasurer.
- F. Financial Secretary.

Section 1(i). Ex-Officio Members:

- A. Professors In-charge(from the Students' Support & Progression Cell and the Career Counselling & Placement Cell one each).

## **ARTICLE V**

### **ELECTION**

Section 1. All Office Bearers shall be elected from the members of CSAC.

Section 2. The election shall be conducted by Professors In-charge through secret ballot as per the College Academic Calendar.

Section 3. The Minute Book and Cash Book of the CSAC should be handed over to Professors In-charge on or before the election of New Office Bearers.

Section 4. The elected Office Bearers and Professors In-charge of CSAC shall serve as the executive.

## **ARTICLE VI**

### **QUALIFICATION FOR THE POST OF OFFICE BEARERS**

Section 1. A candidates must be a regular and bonafide members of CSAC, GAC. He / She should have passed all semester exams at the time of Candidacy.

Section 2. The candidates for the post of Leader, Secretary and Treasurer must be Fifth Semester student of CSAC member.

Section 3. The candidates for the post of Assistant Leader, Assistant Secretary and Financial Secretary must be Third Semester student of CSAC member.

## **ARTICLE VII**

### **ROLES AND FUNCTIONS OF THE OFFICE BEARERS**

Section 1.A. The Leader shall preside over all the CSAC Meeting and have the authority to create new meetings and to act as a spokesperson for the Club.

B. The Assistant Leader shall preside over the all CSAC Meetings in the Leader's absence in consultation with the Professors In-charge of the club. The Assistant Leader will support the Leader on special projects.

C. The Secretary shall handle and keep a record of all CSAC business and correspondence, including, but not restricted to recording minutes to all CSAC Meetings and informing members of all CSAC meetings and upcoming activities.

D. The Assistant Secretary shall act as Secretary in the absence of Secretary in consultation with Professors In-charge of the club. The Assistant Secretary will support the Secretary on special projects.

E. The Treasurer shall handle all financial transaction of the club, but not restricted, to the collection of dues(if applicable) and recording all transactions. He/She should not make any Financial transactions without the permission of Office Bearers.

F. The Financial Secretary shall handle all cash received first and then handover to the Treasurer after it is recorded in his/her account book.

Section 2. The two Professors In-charge to CSAC shall be nominated by one from the Students' Support & Progression Cell and one from the Career Counselling & Placement Cell.

## **ARTICLE VIII**

### **REMOVAL FROM OFFICE BEARERS**

Section 1. A CSAC, Office Bearers whose dereliction of duty adversely affects the operations of the club shall be subject to disciplinary action or removal from Office Bearers.

Section 2. A two-third(2/3) affirmative vote of all Office Bearers or Professors In-charge is required to remove the Office Bearers from his/her post.

## **ARTICLE IX**

### **CONSTITUTIONAL AMENDMENTS**

Section 1. This Constitution can be amended by the Office Bearers Meeting with two-third(2/3) of the total members of the Office Bearers meeting. The amendment shall become only effective on the approval of Professors In-charge of the club.

***Prepared by:***

**(Mr. LALMALSAWMA KHIANGTE)**  
**Professor In-charge**  
**Department of Political Science.**

**(Mr. ZOMUANSANGA PACHUAU)**  
**Professor In-charge**  
**Department of Political Science.**

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**OFFICE BEARERS OF CSAC,GAC 2021-2022:**

**Leader : Emanuel Lalmalsawma,5<sup>th</sup> Semester(Economics).**  
**Asst. Leader : Vanlalmangaihzuola,3<sup>rd</sup> Semester(Mizo).**  
**Secretary : C.Lalzidingi,5<sup>th</sup> Semester (History).**  
**Assistant Secretary : Zodinmawia,3<sup>rd</sup> Semester(History).**  
**Treasurer : Tholehlarindiki,5<sup>th</sup> Semester(Political Science).**  
**Financial Secretary : Lalhminghlui Ralte,3<sup>rd</sup> Semester(Economics)**